



RE-AFFILIATION

Applications for re-affiliation should be made before the end of the academic year for the next coming year. Once awarded affiliation status it shall stand until the end of the academic year (one calendar year), unless the affiliation status is revoked or suspended by UNSA.

Affiliation with UNSA expires on December 31 each year; re-affiliation should be completed by February 1. If your Club wishes to participate at O-Week you need to be either in the process of being re-affiliated with UNSA or be re-affiliated by February 1.

You should have all receipts and financial reporting to UNSA by November 30. If you wish to re-affiliate with UNSA, please let us know at this time. We recommend you affiliate with UNSA between November – January 31st.

You do not need to download and complete another UNSA Clubs Affiliation Form.

To re-affiliate, simply send the following through to UNSA-clubs@newcastle.edu.au:

1. A copy of your Annual General Meeting minutes – these should clearly show your President's Report, Treasurer's Report and election of your new executive
2. The contact details of your new executive
3. Your Annual Financial Statement – as presented by your treasurer at your AGM
4. Your completed Clubs & Societies Annual Plan template
5. Two completed Generation Governance certificates (for the new members of your executive)
6. A copy of UNSA Clubs Code of Conduct which is signed by the incoming President.
7. Your updated Constitution (if any changes have been made)

We look forward to having you with us for another year! 😊